

# Build a contact form

Collect a test enquiry with only the information needed to reply.

## THE FINISHED RESULT

Invalid input is rejected; valid input appears once with the correct values. Notification delivery is only passed if it was actually received.

## Before you start

Environment: Wix Editor, desktop and mobile views

Access and plan: Wix demo account. Preview work can start without a custom domain; domains, bookings and other features depend on the selected plan.

Practice project: Harbor Home Care

Use a separate demo project and fictional information. Record the exact project and version you use. Keep passwords, verification codes and private customer information out of screenshots and notes.

## Official walkthroughs

[Wix Help Center](#)

[MDN: Web forms](#)

Open the credited publisher walkthrough for current interface instructions and available screenshots, then return to the SETLY exercise. External courses remain with their publishers; this PDF does not reproduce their complete tutorial.

# Your practice task

Finish one action at a time. Inspect the resulting screen or record before moving on. If a control differs, check the matching official instructions instead of guessing.

## 01 / Step 1

Add a contact form to Contact. Use Name, Email, Service and Message fields, with a short explanation of what happens after submission.

Check: record what changed and confirm you are still working in the intended demo project.

## 02 / Step 2

Require only the fields necessary for follow-up. Label every field; do not use placeholder text as the only label.

Check: record what changed and confirm you are still working in the intended demo project.

## 03 / Step 3

Set a clear success message and review where submissions are stored and who receives notifications. Use an inbox you control for testing.

Check: record what changed and confirm you are still working in the intended demo project.

## 04 / Step 4

On an approved test site, submit once with a missing required value and once with valid demo data. Inspect the stored submission and any configured notification separately.

Check: record what changed and confirm you are still working in the intended demo project.

# Test, troubleshoot, repeat.

## If something goes wrong

If the screen says success but no email arrives, check stored submissions first, then recipient settings and spam. A success message alone is not proof of delivery.

## If your screen is different

Compare the product, editor, user permissions and selected account with the guide. Open the official reference for your version. Do not perform a live change whose effect you cannot verify.

## Final verification

Invalid input is rejected; valid input appears once with the correct values. Notification delivery is only passed if it was actually received.

Repeat the task with one small variation. Record the test date, project/version, expected result, observed result and a non-sensitive evidence reference. Mark skipped checks as untested.

## Your evidence record

Test date: \_\_\_\_\_ Project/version: \_\_\_\_\_

Observed result: \_\_\_\_\_

Evidence reference: \_\_\_\_\_

Remaining issue and next action: \_\_\_\_\_

## Sources and guide status

Original exercise by Ray / SETLY. Credited technical references are linked on page one. Prepared 1 October 2026. SETLY screen recording and independent learner reproduction are not yet complete. No platform affiliation is implied.

[Open the online practice guide and editable checklist](#)