

Inspect workflow results

Diagnose a workflow from observed execution evidence.

THE FINISHED RESULT

You can identify the first failing step and demonstrate a successful retest after the correction.

Before you start

Environment: HighLevel sub-account; feature availability varies by account

Access and plan: Authorized demo sub-account and relevant user permissions. Calendar, messaging and AI features may require additional plan access or usage charges. No purchase is part of these guides.

Practice project: Harbor Demo

Use a separate demo project and fictional information. Record the exact project and version you use. Keep passwords, verification codes and private customer information out of screenshots and notes.

Official walkthroughs

HighLevel: [Getting started with workflows](#)

Open the credited publisher walkthrough for current interface instructions and available screenshots, then return to the SETLY exercise. External courses remain with their publishers; this PDF does not reproduce their complete tutorial.

Your practice task

Finish one action at a time. Inspect the resulting screen or record before moving on. If a control differs, check the matching official instructions instead of guessing.

01 / Step 1

Select one labelled test contact and record the trigger event and expected actions. Open the relevant workflow's history or execution view.

Check: record what changed and confirm you are still working in the intended demo project.

02 / Step 2

Follow the contact through the actions in time order. Distinguish skipped, waiting, successful and failed steps.

Check: record what changed and confirm you are still working in the intended demo project.

03 / Step 3

For the first unexpected step, inspect its inputs, condition and error detail. Correct that cause before modifying later steps.

Check: record what changed and confirm you are still working in the intended demo project.

04 / Step 4

Retest with a fresh contact or deliberate re-entry and compare the new execution to the original. Keep both outcomes in the test notes.

Check: record what changed and confirm you are still working in the intended demo project.

Test, troubleshoot, repeat.

If something goes wrong

If no execution exists, inspect entry conditions and activation first; debugging later actions cannot fix a missing trigger.

If your screen is different

Compare the product, editor, user permissions and selected account with the guide. Open the official reference for your version. Do not perform a live change whose effect you cannot verify.

Final verification

You can identify the first failing step and demonstrate a successful retest after the correction.

Repeat the task with one small variation. Record the test date, project/version, expected result, observed result and a non-sensitive evidence reference. Mark skipped checks as untested.

Your evidence record

Test date: _____ Project/version: _____

Observed result: _____

Evidence reference: _____

Remaining issue and next action: _____

Sources and guide status

Original exercise by Ray / SETLY. Credited technical references are linked on page one. Prepared 1 October 2026. SETLY screen recording and independent learner reproduction are not yet complete. No platform affiliation is implied.

[Open the online practice guide and editable checklist](#)