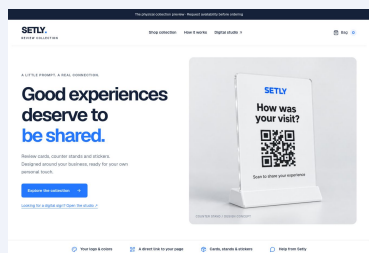


Review-request timing planner

Ask at a relevant moment and avoid repeated pressure.



FROM THE SETLY PROJECT LIBRARY

A real project screenshot for visual inspiration. Follow the written steps for your own business.

YOUR ACTION PLAN

- 1 Identify the event that means service is actually complete.
- 2 Choose a reasonable timing and communication channel.
- 3 Use a consistent process rather than selecting only customers expected to praise you.
- 4 Limit reminders and respect preferences or requests to stop.

EXAMPLE - ILLUSTRATIVE

A project review request follows handover, not the first sales call.

CHECK YOUR RESULT

Is the process based on completed service rather than predicted review sentiment?

Review-request timing planner

Use the prompts below to make this resource specific to your business. Save a local copy after completing it. Keep passwords and private customer data out of this worksheet.

Completion event:

Request timing:

Channel:

Who is included:

Reminder limit:

Owner:

DONE WHEN

Is the process based on completed service rather than predicted review sentiment?

FURTHER READING

[Google: tips to get more reviews](#)

Independent Setly planning resource. Platform settings and requirements can change; use the linked official help for current configuration details.