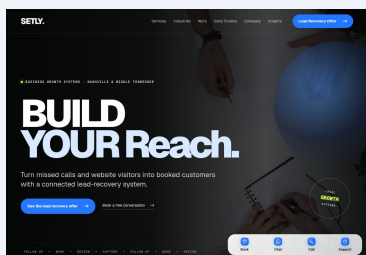


Renewal and subscription calendar

Avoid surprise renewals and prevent essential services from expiring.



FROM THE SETLY PROJECT LIBRARY

A real project screenshot for visual inspiration. Follow the written steps for your own business.

YOUR ACTION PLAN

- 1 List all recurring services associated with the website.
- 2 Record renewal dates, billing frequency and the account responsible.
- 3 Distinguish essential services from optional tools.
- 4 Set an owner review before renewal rather than cancelling blindly.

EXAMPLE - ILLUSTRATIVE

A little-used design add-on is optional; the domain renewal is essential.

CHECK YOUR RESULT

Will the responsible person see the renewal before payment or expiry?

Renewal and subscription calendar

Use the prompts below to make this resource specific to your business. Save a local copy after completing it. Keep passwords and private customer data out of this worksheet.

Service:

Purpose:

Renewal date:

Amount:

Billing owner:

Keep or review:

DONE WHEN

Will the responsible person see the renewal before payment or expiry?

FURTHER READING

[Wix Help Center](#)

Independent Setly planning resource. Platform settings and requirements can change; use the linked official help for current configuration details.