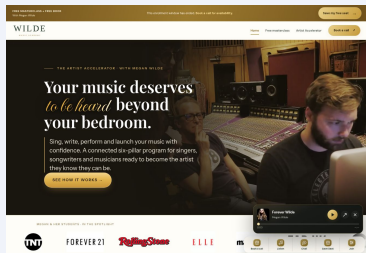


Build a simple booking funnel

Connect an offer, booking action and confirmation.



FROM THE SETLY PROJECT LIBRARY

A real project screenshot for visual inspiration. Follow the written steps for your own business.

YOUR ACTION PLAN

- 1 State the appointment's purpose and who it is for.
- 2 Choose the calendar, availability, duration and preparation instructions.
- 3 Write the confirmation page and explain what happens next.
- 4 Test availability, time zones, rescheduling and owner notifications.

EXAMPLE - ILLUSTRATIVE

A discovery call confirmation includes the time and preparation notes instead of only saying Thank you.

CHECK YOUR RESULT

Can a first-time visitor book and understand the next step without messaging you?

Build a simple booking funnel

Use the prompts below to make this resource specific to your business. Save a local copy after completing it. Keep passwords and private customer data out of this worksheet.

Offer:

Calendar:

Duration:

Required fields:

Confirmation:

Reschedule route:

DONE WHEN

Can a first-time visitor book and understand the next step without messaging you?

FURTHER READING

[HighLevel Support](#)

Independent Setly planning resource. Platform settings and requirements can change; use the linked official help for current configuration details.