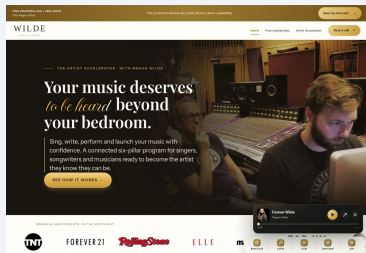


Automation troubleshooting log

Trace an issue without randomly changing multiple settings.



FROM THE SETLY PROJECT LIBRARY

A real project screenshot for visual inspiration. Follow the written steps for your own business.

YOUR ACTION PLAN

- 1 Write the expected result and the exact event that should start it.
- 2 Inspect one sample contact and the workflow's available execution history.
- 3 Check conditions, timing, destinations and stop rules in sequence.
- 4 Change one cause at a time and repeat the same test.

EXAMPLE - ILLUSTRATIVE

A reminder may be skipped because the contact already met a stop condition, not because sending is broken.

CHECK YOUR RESULT

Can you reproduce the fix with a new sample contact?

Automation troubleshooting log

Use the prompts below to make this resource specific to your business. Save a local copy after completing it. Keep passwords and private customer data out of this worksheet.

Workflow:**Sample contact:****Trigger time:****Expected result:****Observed result:****Change and retest:****DONE WHEN**

Can you reproduce the fix with a new sample contact?

FURTHER READING

[HighLevel Support](#)

Independent Setly planning resource. Platform settings and requirements can change; use the linked official help for current configuration details.