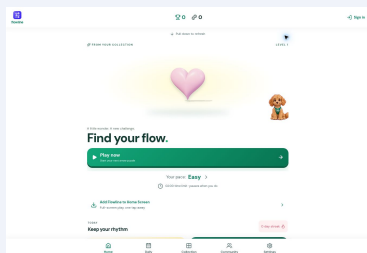


Notification planning sheet

Make notifications timely and useful.



FROM THE SETLY PROJECT LIBRARY

A real project screenshot for visual inspiration. Follow the written steps for your own business.

YOUR ACTION PLAN

- 1 List the events that genuinely need the user's attention.
- 2 Choose the appropriate channel and urgency for each event.
- 3 Define preferences, quiet periods and duplicate suppression.
- 4 Test the message destination and what happens when the notification is opened.

EXAMPLE - ILLUSTRATIVE

A booking reminder opens the relevant appointment, not an unrelated home screen.

CHECK YOUR RESULT

Does each notification help the recipient do something useful?

Notification planning sheet

Use the prompts below to make this resource specific to your business. Save a local copy after completing it. Keep passwords and private customer data out of this worksheet.

Event:

Recipient:

Channel:

Timing:

Preference:

Destination screen:

DONE WHEN

Does each notification help the recipient do something useful?

FURTHER READING

[Apple App Review Guidelines](#)

Independent Setly planning resource. Platform settings and requirements can change; use the linked official help for current configuration details.